

Questions and Answers for RFP for Technical Assistance Providers for Alaska Small Cities EECBG

Answers Provided on 7/27/10

Question 21: Appendix H the Village Budget Tracking form and Appendix E Budget Form are different. Could they be aligned for tracking purposes?

The EECGB Service Provider Budget Form is not very useable in its current form with the current categories. Since supporting costs need to be inclusive for totaling audit costs for the purpose of not going over 50% of total grant funds, the form should be changed to allow for tracking of this more easily. As it stands now some of the categories like Project Management and Travel and Admin are needing to be calculated as either ECM or Energy Audits....essentially many of the budget categories compete and overlap in terms of tracking total grant funds as either Audits or Measures. We suggest two columns for each village on that form and for each region on the other, with a header up top of "Audits" and the other "Efficiency Measures" The expenses in these two can be broken out as: Project Management; Travel; Personnel; Materials; Local labor; Admin; Profit; Other;

Answer 21: The proposing budget form and the reporting budget form are purposely different. The reporting form that the selected service providers will use has been simplified to five basic categories to attempt to ease the reporting burden as much as possible, while still upholding the need for transparency and accurate reporting. The purpose of the proposal budget form, on the other hand, is to evaluate the proposers on the areas that may differentiate proposers and indicate the efficiency with which they can deploy services to the Cities.

The recommended two column approach is a good suggestion, and we welcome proposers to formulate their own internal budgets based on such an approach. However, the reporting form will not require this level of detail and you will only be evaluated based upon the totals of some of the rows and columns that such a table would create (Rows: total project management cost, total travel cost, total administrative cost; Columns: total audit cost, total ECM/EEM costs, etc.).